

Description	NRP 2355: <i>English— No Problem! Literacy</i>	NRP 2356: <i>English— No Problem! Book 1</i>	NRP 2357: <i>English— No Problem! Book 2</i>	NRP 2358: <i>English— No Problem! Book 3</i>	NRP 2359: <i>English— No Problem! Book 4</i>
CASAS Competencies					
0.1.1 Identify or use appropriate non-verbal behavior (e.g., handshaking)		Unit 1	Unit 1	Unit 2	Units 1, 2, 8
0.1.2 Understand or use appropriate language for informational purposes (e.g., to identify, describe, ask for information, state needs, agree or disagree)	Units 1–3, 5, 6, B	All	All	All	All
0.1.3 Understand or use appropriate language to influence or persuade (e.g., to caution, advise, persuade, negotiate)		Units 3–5	All	All	Units 1–4, 8, 9
0.1.4 Understand or use appropriate language in general social situations (e.g., to greet, introduce, thank, apologize)	Units 1, 2, 6	Units 2–5	Units 2, 5	Units 1–3, 7	Units 1, 2, 8
0.1.5 Interact effectively in the classroom		Unit 1		Units 2, 6, 8	Units 6, 8
0.1.6 Clarify or request clarification	Unit 2			Units 2, 3	Units 2, 8, 9
0.1.7 Understand, follow or give instructions, including commands and polite requests (e.g., Do this; Will you do this?)	All	All			All
0.1.8 Understand or use appropriate language to express emotions and states of being (e.g., happy, hungry, upset)	All	All			All
0.2.1 Respond appropriately to common personal information questions	Units 1–3, 5, 6, A, B	All	All	Units 1, 3–6, 8, 9	Units 3–5, 7–9
0.2.2 Complete a personal information form	Unit 1, 2	Units 1, 4		Units 3, 7	Unit 4
0.2.3 Interpret or write a personal note, invitation, or letter		Unit 2	Unit 6	Units 1, 2	Units 1, 3, 7
0.2.4 Converse about daily and leisure activities and personal interests	Unit 4	Units 1, 2, 5–8	Unit 1	Units 1, 4, 7, 9	All
1.1.1 Interpret recipes		Unit 5			
1.1.2 Use metric system (See 6.0 Math, and Math Content Standards)	Unit 3		Units 2, 5	Unit 5	
1.1.3 Interpret maps and graphs (See 2.2.5)	Unit 6	Unit 1	Units 7, 8	Units 1, 3, 9	Unit 1
1.1.4 Interpret, use and compute measurement for consumer-related purposes	Unit 5	Unit 5			
1.1.5 Interpret temperatures (See 2.3.3, 3.6.3, 6.0 Math, and Math Content Standards)	Unit 6	Unit 3			
1.1.6 Count, convert, and use coins and currency, and recognize symbols such as (\$) and (.)	Units 3, 5	Units 1, 5	Units 4, 5, 7	Units 5, 8	

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1.1.7 Identify product containers and related units of measure		Unit 5		Unit 5	
1.1.9 Interpret clothing and pattern sizes and use height and weight tables (See 1.2.1)		Unit 4	Unit 5		
1.2.1 Interpret advertisements, labels, charts, and price tags in selecting goods and services	Unit 5	Units 1, 4, 5	Units 5, 9	Unit 5	Units 5, 8
1.2.2 Compare price, quality, and product information to determine the best buys for goods and services		Unit 5		Unit 5	Units 5, 8
1.2.3 Compute discounts		Unit 5		Unit 5	
1.2.4 Interpret or compute unit pricing				Unit 5	Unit 8
1.2.5 Interpret letters, articles, and information about consumer-related topics			Unit 5	Unit 5	Unit 5
1.3.1 Identify, compare and use methods for purchasing goods and services, including online purchasing	Unit 5	Units 1, 5	Unit 5	Unit 5	Unit 5
1.3.3 Make returns, exchanges, and customer service requests	Unit 5	Units 1, 4	Unit 5	Unit 5	Units 5, 8
1.3.4 Use catalogs and order forms to purchase goods and services			Unit 5	Unit 5	Unit 5
1.3.5 Use coupons to purchase goods and services		Unit 5	Unit 9		
1.3.7 Interpret information or directions to locate merchandise (See 1.2.7)	Unit 5	Unit 5			
1.3.8 Identify common foods items (See 1.2.8)	Unit 5	Unit 5	Unit 5		
1.3.9 Identify common articles of clothing (See 1.2.9)	Unit 6			Units 1, 5	
1.4.1 Identify different kinds of housing, areas of the home, and common household items		Unit 6			
1.4.2 Select appropriate housing by reading ads, signs, and other information, and by making inquiries		Unit 1			Unit 2
1.4.5 Interpret information about tenant and landlord rights and obligations			Unit 6	Unit 4	Unit 6
1.4.6 Interpret information about purchasing a home, including loans and insurance				Unit 4	
1.4.7 Communicate maintenance needs and housing problems to a landlord or property manager				Unit 4	Unit 4
1.4.8 Recognize home theft and fire prevention measures		Unit 6		Units 3, 4	
1.6.1 Interpret food packaging labels such as expiration dates (see also 1.2.1, 3.5.1)	Unit A	Unit 5			
1.6.2 Identify consumer protection resources concerning business practices and solicitations				Unit 5	Units 5, 6, 8

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1.6.3 Identify procedures the consumer can follow if merchandise or service is unsatisfactory		Unit 4		Unit 5	Units 5, 6
1.6.4 Interpret sales receipts	Unit 5				
1.6.6 Interpret information about consumer privacy rights and policies	All				
1.7.1 Interpret product guarantees and warranties				Unit 5	Units 5, 6
1.7.3 Interpret operating instructions, directions, or labels for consumer products (see also 3.4.1)				Units 3, 9	Unit 5
1.7.4 Interpret maintenance procedures for household appliances and personal possessions				Unit 9	Unit 5
1.7.5 Interpret information to obtain repairs				Unit 5	Units 5, 6
1.8.1 Demonstrate ability to use and manage savings and checking accounts, including services such as ATMs, direct deposit, debit card purchasing, and online banking	Unit 4		Unit 4	Unit 4	
1.8.2 Interpret the procedures and forms associated with banking services, including writing checks (See 1.8.1)	Unit 4	Unit 4		Unit 4	
1.8.3 Interpret information about types of bank accounts, including fees and interest				Unit 4	
1.8.4 Interpret information about the types of loans available through lending institutions				Unit 4	
1.8.5 Interpret information about investments and financial planning, including type and purpose of investments		Unit 4	Unit 4	Unit 4	
1.9.1 Interpret highway and traffic signs and signals, including parking information (see also 2.2.2)	Unit 6				
1.9.4 Interpret maps related to driving (See 2.2.5)	Unit 6				
1.9.5 Interpret information related to the selection and purchase of a car					Units 5, 6
1.9.8 Interpret information about automobile insurance				Unit 4	
2.1.1 Use a telephone directory				Unit 6	Unit 3
2.1.2 Identify emergency numbers and place emergency calls (see also 2.5.1)				Units 3, 6	
2.1.7 Take, interpret, and leave telephone messages			Unit 2	Unit 8	Unit 3
2.1.8 Use a telephone or similar device to make and receive calls and for other functions		Unit 3	Unit 2	Units 1, 6, 8	Unit 3

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2.2.1 Ask for, give, follow, or clarify directions to a place or location, including reading signs	Unit 6			Unit 5	
2.2.2 Recognize and use signs related to public transportation (see also 1.9.1)	Units 6, A	Unit 1			
2.2.3 Identify or use different types of transportation in the community, and interpret traffic information	Unit 6	Unit 1			
2.2.5 Use maps relating to travel needs, including Internet-based map systems	Unit 6	Unit 5			
2.3.1 Interpret clock time	Unit 3		Unit 3	Unit 5	
2.3.2 Identify the months of the year and the days of the week	Units 3, 4	Unit 1		Units 7, 8	
2.3.3 Interpret information about weather conditions	Unit 6	Units 1, 2			
2.3.4 Interpret and write dates	All	All			All
2.5.1 Locate and utilize services of agencies that provide emergency help		Unit 6		Units 3, 6	Unit 3
2.5.2 Access governmental social services, e.g., Social Security, Medicare, welfare programs			Unit 6	Units 4, 6	Units 3, 5, 6
2.5.3 Locate medical and health facilities in the community (See 3.1.3)					Unit 3
2.5.4 Read, interpret, and follow directions found on public signs and building directories (See 2.2.1)	Unit 6	Unit 8	Unit 2		
2.5.5 Locate and use educational services in the community, including interpreting and writing school-related communications (See 2.8)		Units 7, 8		Units 1, 8	Units 1, 3, 8
2.5.6 Use library services				Unit 8	
2.5.7 Interpret permit and license requirements (See 5.4.5)					Unit 4
2.5.9 Identify and use child care services in the community					Unit 3
2.6.1 Interpret information about recreational and entertainment facilities and activities		Units 2, 7	Units 2, 3, 9	Units 1, 7	
2.6.2 Locate information in TV, movie, and other entertainment listings	Unit 6				
2.6.3 Locate and Interpret information in order to plan for recreational activities and other events		Unit 2	Units 2, 3		
2.6.4 Interpret and order from restaurant and fast food menus, and compute costs		Unit 5			
2.7.1 Interpret information about holidays	Unit 4	Unit 2			
2.7.2 Interpret information about ethnic groups, cultural groups, and language groups	Unit 5		Units 2–6, 8, 9	Unit 1	Unit 4, 8

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2.7.3 Interpret information about social issues			Units 2–4, 8	Unit 1	Unit 3
2.7.5 Interpret literary materials such as poetry and literature					Unit 4
3.1.1 Describe symptoms of illness, including identifying parts of the body; interpret doctor’s directions (See 3.6.1, 3.6.3, 3.6.4)	Unit 3	Unit 3	Unit 3	Units 3, 6	
3.1.2 Identify information necessary to make or keep medical and dental appointments	Unit 3	Unit 3		Units 4, 6	
3.1.3 Identify and use health care services and facilities, including interacting with staff		Unit 3		Units 4, 6	Unit 3
3.2.1 Fill out medical health history forms		Unit 3		Unit 3	
3.2.3 Interpret forms associated with health insurance				Unit 4	
3.3.1 Identify and use appropriate medications, including prescription, over-the-counter, and generic medications		Unit 3	Unit 3		
3.3.2 Interpret medicine labels (see also 3.3.1)		Unit 3			
3.4.1 Interpret product label directions and safety warnings (see also 1.7.3)		Unit 3			
3.4.2 Identify safety measures that can prevent accidents and injuries				Unit 3	Unit 4
3.4.5 Recognize problems related to drugs, tobacco, and alcohol and identify where treatment may be obtained				Unit 6	Units 3, 5
3.5.5 Identify practices that promote cleanliness and hygiene					Unit 4
3.5.7 Identify child-rearing practices and community resources that assist in developing parenting skills (See 2.8.2, 3.6.5)				Unit 6	Units 3, 4
3.5.8 Interpret information about mental health, including psychological problems and conditions, and stress management			Unit 3	Unit 6	Unit 4
3.5.9 Identify practices that help maintain good health, such as regular checkups, exercise, and disease prevention measures (see also 3.5.2)		Unit 3	Unit 3	Unit 6	
3.6.1 Identify parts of the body	All				All
3.6.2 Interpret medical-related vocabulary (e.g., X-ray, blood test)	All				All
3.6.3 Interpret information about illnesses, diseases, and health conditions, and their symptoms	All	All			All
3.6.4 Communicate with a doctor or other medical staff regarding condition, diagnosis, treatment, concerns, etc., including clarifying instructions		All			All
3.6.5 Interpret information on the development, care, and health and safety concerns of children		All			
3.6.6 Interpret information about health issues related to aging		All			

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4.1.1 Interpret governmental forms related to seeking work, such as applications for Social Security (see also 2.5.2)			Units 1, 6		
4.1.2 Follow procedures for applying for a job, including interpreting and completing job applications, résumés, and letters of application		Units 1, 8	Units 1, 6	Unit 7	Unit 2
4.1.3 Identify and use sources of information about job opportunities such as job descriptions, job ads, and online searches, and about the job market		Units 1, 8	Unit 1		Units 4, 9
4.1.4 Identify and use information about training opportunities (see also 2.8.2)		Units 1, 8	Unit 1	Unit 8	
4.1.5 Identify how to interview appropriately for a job		Unit 1	Units 1, 6		Units 1, 2, 9
4.1.6 Interpret general work-related vocabulary (e.g., supervisor, shift)			Unit 1		Units 1, 4, 9
4.1.7 Identify appropriate behavior and attitudes for getting a job			Units 1, 6	Units 1, 7	Units 1, 2, 9
4.1.8 Identify common occupations and the skills and education required for them		Unit 8	Units 1, 6, 8	Unit 7	Units 1, 4, 9
4.1.9 Identify procedures for career planning, including self-assessment		Units 1, 8	Unit 1		Units 1, 2, 9
4.3.2 Interpret safe work procedures, safety manuals, and related information such as ergonomic requirements					Unit 4
4.3.3 Identify common safety equipment and safe work attire				Unit 3	Unit 4
4.3.4 Report unsafe working conditions and work-related accidents, injuries, and damages				Unit 3	
4.4.1 Identify appropriate behavior, attire, attitudes, and social interaction, and other factors that affect job retention and advancement		Units 3, 8	Units 1, 9	Units 1, 2	Unit 2
4.4.2 Identify appropriate skills and education for keeping a job and getting a promotion		Unit 4	Unit 1	Unit 7	Units 2, 4, 9
4.4.3 Interpret job-related signs, charts, diagrams, forms, and procedures, and record information on forms, charts, checklists, etc. (see also 4.3.1)		Unit 8	Units 3, 7	Unit 6	
4.4.4 Interpret job responsibilities and performance reviews		Unit 8	Unit 3		Unit 9
4.4.5 Identify job training needs and set learning goals		Unit 8	Unit 1	Unit 8	
4.4.6 Interpret work specifications and quality standards		Unit 8			
4.4.7 Demonstrate the ability to apply or transfer skills learned in one job situation to another		Unit 8			Units 1, 9
4.5.1 Identify and use common tools, equipment, machines, and materials required for one's job					Unit 5

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4.5.2 Demonstrate ability to enter information using keyboards, keypads, and other devices				Unit 7	Unit 2
4.5.3 Demonstrate ability to use a filing system or other ordered system (e.g., coded or numbered) (See 4.7.5)	Unit A				
4.5.4 Demonstrate use of common business machines					Unit 5
4.5.5 Demonstrate the ability to use a computer in performing work tasks				Unit 7	Units 2–5, 7, 8
4.5.6 Demonstrate ability to select, set up, and apply appropriate technology for a given task				Unit 7	Unit 5
4.6.1 Follow, clarify, give, or provide feedback to instructions; give and respond appropriately to criticism				Unit 2	
4.6.2 Interpret and write work-related correspondence, including notes, memos, letters, and e-mail		Units 2, 8	Unit 6		
4.6.3 Interpret written workplace announcements and notices (see also 4.4.3)			Unit 3		
4.6.5 Select and analyze work-related information for a given purpose and communicate it to others orally or in writing		Unit 8			Unit 2
4.7.2 Identify or demonstrate effective management of material resources, including acquisition, storage, and distribution					Unit 4
4.7.3 Identify or demonstrate effective management of human resources, including assessing skills, making appropriate work assignments, and monitoring performance			Unit 3		Unit 4
4.8.1 Demonstrate ability to work cooperatively with others as a member of a team, contributing to team efforts, maximizing the strengths of team members, promoting effective group interaction, and taking personal responsibility for accomplishing goals	Unit 6	Units 1, 2	Units 1, 3, 6–9	Units 1, 2, 4, 7	Units 2, 4, 5, 8
4.8.2 Identify ways to learn from others and to help others learn job-related concepts and skills		Units 1, 8			Units 1–4, 8
4.8.3 Demonstrate effective communication skills in working with customers and clients		Units 4, 8		Units 2, 4, 5	Units 2, 5
4.8.4 Demonstrate initiative and resourcefulness in meeting the needs and solving the problems of customers		Unit 8		Unit 2	Units 4, 5
4.8.5 Demonstrate leadership skills, including effectively communicating ideas or positions, motivating and respecting others, and responsibly challenging existing policies		Unit 8			Units 4, 5

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4.8.6 Demonstrate negotiation skills in resolving differences, including presenting facts and arguments, recognizing differing points of view, offering options, and making compromises				Unit 5	
4.8.7 Identify and use effective approaches to working within a multicultural workforce, including respecting cultural diversity, avoiding stereotypes, and recognizing concerns of members of other ethnic and gender groups			Unit 6		
4.9.1 Identify the formal organizational structure of one's work environment					Units 4, 9
4.9.2 Identify an organization's goals and priorities, and factors that affect its operation		Unit 8			Unit 4
5.1.6 Identify, interpret, and express opinions on political and other public issues			Units 3, 8	Units 6, 7	Units 3, 4, 8, 9
5.2.1 Interpret information about U.S. history					Unit 5
5.2.4 Interpret information about U.S. states, cities, geographical features, and points of interest	Unit 6	Unit 1			
5.3.1 Interpret common laws and ordinances, and legal forms and documents		Unit 6	Unit 6	Units 6, 7	Units 4, 6, 7
5.3.2 Identify individual legal and civil rights and procedures for obtaining legal advice			Unit 6		Units 3, 5, 6
5.3.3 Interpret basic court procedures					Unit 6
5.3.7 Identify common infractions and crimes, and legal consequences		Unit 6		Unit 3	Units 5, 6
5.3.8 Identify procedures for reporting a crime		Unit 6		Units 3, 6	Unit 3
5.4.1 Interpret and complete income tax forms			Unit 7		
5.4.2 Identify or compute sales tax			Unit 5		Unit 6
5.4.4 Interpret tax information from articles and publications					Unit 6
5.5.1 Interpret information about international affairs			Unit 2		
5.5.3 Interpret information about the judicial branch and its activities					Unit 6
5.5.6 Interpret information about law enforcement		Unit 6		Units 3, 6	
5.5.7 Interpret information about local policy-making groups				Unit 7	Unit 3
5.6.1 Interpret information about neighborhood or community problems and their solutions		Unit 6	Units 2, 6, 8	Units 3, 6, 9	Unit 3
5.6.2 Interpret information about civic organizations and public service groups		Unit 6	Units 2, 6, 8	Unit 6	Units 3, 5, 7, 9

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5.6.3 Identify civic responsibilities such as voting, jury duty, and paying taxes			Units 2, 6–8	Unit 7	Units 7, 9
5.7.4 Interpret information related to technological issues					Unit 5
5.8.2 Interpret information on economic issues and trends					Units 1, 4
6.0.1 Identify and classify numeric symbols	Units 1, 2, 4, 6, A	Units 1, 8	Units 2, 4, 9	Unit 8	
6.0.2 Count and associate numbers with quantities, including recognizing correct number sequencing	Units 1, 5	Units 1, 4, 8	Units 2, 4, 5, 9	Units 5, 7	Units 3–5
6.0.3 Identify information needed to solve a given problem	Unit 5		Units 4, 7, 9	Units 4, 9	Unit 5
6.0.4 Determine appropriate operation to apply to a given problem	Unit 5		Units 4, 7, 9	Units 4, 5, 9	Unit 5
6.0.5 Demonstrate use of a calculator			Unit 4		
6.1.1 Add whole numbers	Unit 5			Unit 4	
6.1.2 Subtract whole numbers	Unit 5				
6.1.3 Multiply whole numbers			Unit 4		
6.1.5 Perform multiple operations using whole numbers		Unit 4	Units 5, 7	Unit 4	
6.2.1 Add decimal fractions	Unit 5				
6.2.3 Multiply decimal fractions			Units 2, 5		
6.2.5 Perform multiple operations using decimal fractions		Units 4, 5	Units 4, 5, 7, 9	Unit 4	Unit 6
6.3.1 Add common or mixed fractions	Unit 5				
6.3.2 Subtract common or mixed fractions	Unit 5				
6.3.5 Perform multiple operations using common or mixed fractions			Unit 5		
6.4.1 Apply a percent to determine amount of discount			Units 5, 9	Unit 4	
6.4.2 Apply a percent in a context not involving money			Unit 5	Unit 4	Units 3, 4
6.4.3 Calculate percents			Units 4, 5		Units 4, 6, 7
6.4.4 Convert percents to common, mixed, or decimal fractions			Units 4, 5		
6.5.1 Recognize and evaluate simple consumer formulas		Unit 5	Unit 5		
6.6.1 Convert units of U.S. standard measurement and metric system			Units 2, 5		
6.6.4 Use or interpret measurement instruments, such as rulers, scales, gauges, and dials	Unit 6				
6.6.5 Interpret diagrams, illustrations, and scale drawings	Unit 6	Unit 8	Units 3, 5, 8	Units 3, 9	Units 1–3
6.6.6 Calculate with units of time		Unit 8		Unit 8	Unit 1
6.6.7 Solve measurement problems in stipulated situations					Unit 9

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6.7.1 Interpret data given in a line graph		Unit 8	Unit 3		Unit 1
6.7.4 Interpret data given in a circle graph			Unit 3	Unit 4	Unit 4
6.8.1 Interpret statistical information used in news reports and articles			Units 4, 7	Units 4, 8	Unit 3
6.8.2 Interpret statements of probability			Unit 9		
6.9.1 Use computation short cuts			Unit 5		
6.9.2 Estimate answers			Units 4, 9		
7.1.1 Identify and prioritize personal, educational, and workplace goals (see also 4.4.5)		Units 2–8		All	All
7.1.2 Demonstrate an organized approach to achieving goals, including identifying and prioritizing tasks and setting and following an effective schedule		Units 1, 2, 4, 7, 11, 12	Units 1–5, 9	Units 4, 5, 7, 8	Units 1–4, 8, 9
7.1.3 Demonstrate initiative and persistence in accomplishing goals		Units 1, 2, 4	Units 1–4, 9	Units 7, 8	Units 1, 3, 8
7.1.4 Establish, maintain, and use a system of personal organization, such as paper or electronic files, calendars, and checklists (see also 4.7.5)		Units 1–4, 6–8	All	All	Units 1, 3–9
7.2.1 Identify and paraphrase pertinent information		Units 3, 8	Unit 1	All	All
7.2.2 Analyze a situation, statement, or process, identifying component elements and causal and part/whole relationships		Unit 4	Units 4, 7, 8	Units 2, 4, 6, 7, 9	Units 1, 2, 4, 7–9
7.2.3 Make comparisons, differentiating among, sorting, and classifying items, information, or ideas		Units 1–5, 7	Units 1, 2, 5–7, 9	All	Units 2–9
7.2.4 Identify or make inferences through inductive and deductive reasoning to hypothesize, predict, conclude, and synthesize		Unit 4		Unit 2	Units 1–4, 7, 8
7.2.5 Evaluate a situation, statement, or process, assembling information and providing evidence, making judgments, examining assumptions, and identifying contradictions		Units 4, 7	Units 1, 4, 5, 8, 9	Units 2, 4–9	Units 1, 4, 5, 7–9
7.2.6 Generate ideas using various approaches, such as brainstorming		Units 2, 8	Unit 8, 9	All	Units 1–4, 6, 8
7.2.7 Consider factors involved in making decisions, such as goals, constraints, consequences, alternatives, and input from others			Unit 1	Unit 9	Units 1, 4, 7, 8
7.3.1 Identify a problem and its possible causes		Units 4, 6–8	Units 1, 4, 6, 8	Units 1–6	Units 2–5, 8, 9
7.3.2 Devise and implement a solution to an identified problem		Units 2, 4		Units 1, 3, 7	Units 3, 5
7.3.3 Evaluate the outcome of an implemented solution and suggest modifications to the solution as needed				Unit 2	Unit 1
7.3.4 Use problem-solving strategies, such as breaking down the problem into component parts and generating alternative or creative solutions		Unit 4	Units 1, 4, 6, 8	Units 1, 2	

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7.4.1 Identify and use effective study strategies		Unit 8		Unit 8	Units 3, 7–9
7.4.2 Take notes or write a summary or an outline				Units 1, 4–8	Units 1, 3–9
7.4.3 Identify and use strategies for remembering information		Unit 6	Units 1, 6	Unit 6	Units 6, 8
7.4.4 Identify, evaluate and use appropriate informational resources, including the Internet (see also 4.9.3)		Units 1, 7	Units 3–9	Units 1, 2, 4–6, 8, 9	Units 2–9
7.4.5 Use reference materials, such as dictionaries and encyclopedias		Unit 7	Units 6, 7	Units 1, 6, 8	Units 3, 6
7.4.6 Use an index or table of contents					Units 3, 6
7.4.7 Identify and use test-taking skills and strategies				Units 3, 9	Unit 8
7.4.8 Interpret visual representations, such as symbols, blueprints, flowcharts, and schematics (see also 6.6.5)		Units 5, 7, 8	Units 1–3, 5–9	All	All
7.4.9 Identify personal learning style				Unit 8	Unit 8
7.5.1 Identify personal values, qualities, interests, abilities, and aptitudes		Units 4–8	Units 1–4, 8, 9	Units 1, 2, 4–9	Units 1–5, 7–9
7.5.2 Identify or use strategies to develop a positive attitude and self-image, and self-esteem			Units 1, 8, 9	Unit 7	Unit 1
7.5.3 Identify or use strategies to cope with negative feedback			Unit 6		
7.5.4 Identify sources of stress, and resources for stress reduction			Unit 8		
7.5.5 Identify personal, family, and work responsibilities, and ways to accommodate them and deal with related problems		Units 2–6	Units 3, 4, 8, 9	Units 4, 6, 7	Units 2, 3
7.5.6 Identify or use strategies for communicating more successfully		Units 2, 3, 6–8	Units 1, 3, 5, 6, 8, 9	Units 1, 2, 4–6, 9	Units 1–4, 6, 8, 9
7.5.7 Identify constructive ways of dealing with change, including showing flexibility and adaptability, and updating skills		Units 2, 4	Units 1, 2, 4, 8	Units 7–9	Units 1, 2, 8
8.1.2 Recognize and/or demonstrate dressing skills	Unit 6				
8.1.4 Recognize and/or demonstrate selection and care of clothing and personal property		Units 4, 6, 7	Unit 5		
8.2.1 Recognize and/or demonstrate meal and snack preparation tasks and activities (see 1.1.1, 3.5.2)		Unit 2			
8.2.3 Recognize and/or demonstrate housekeeping and house cleaning tasks					Units 2, 3
8.3.1 Identify and interact with persons in the home environment who can provide support in achieving goals (e.g., family, friends, caregivers)		Units 1–4, 8	Units 1, 8		Units 1, 3
8.3.2 Identify and interact with persons in the community who can provide support in achieving goals (e.g., neighbors, contacts from human service agencies and recreation facilities)		Units 3, 7, 8	Units 1, 3, 8, 9		Units 1–4, 9

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Content Standards					
R1.1 Identify the letters of the English alphabet (upper and lower case)	Unit 1	All	All		
R1.2 Recognize that letters make words and words make sentences	Unit 6	All	All		
R1.3 Read from left to right, top to bottom, front to back		All	All		
R1.4 Relate letters to sounds	Unit 1	Units 2, 4, 6–8	All		
R1.5 Relate letters to a range of possible pronunciations, including recognizing common homonyms		Preview Unit	All		
R1.6 Use common phonological patterns to sound out unfamiliar words (e.g., man/van)			All		
R2.1 Interpret common symbols (e.g., restroom signs, traffic signs)	Unit 4	All	All	Unit 8	
R2.2 Read basic sight words (e.g., the, is)	Unit 4	All			
R2.3 Interpret common high-frequency words and phrases in everyday contexts (e.g., signs, ads, labels)	Units 4, 5	All	Unit 5	All	
R2.4 Use capitalization as a clue to interpret words (e.g., names, place names, other proper nouns)		All	All		
R2.5 Interpret contractions		Preview, Units 2–4, 6		All	
R2.6 Interpret basic abbreviations (e.g., Mr., apt., lb.)			All	All	
R2.7 Interpret abbreviations in specialized contexts (e.g., tsp., bnfts.)			All		
R2.8 Interpret meaning from word formations (e.g., verb endings, plurals, possessives, comparative forms)		Unit 2			All
R2.9 Interpret common prefixes and suffixes to determine the meaning of words (e.g., un-happy, work-er)					All
R2.10 Interpret less common prefixes and suffixes to determine the meaning of words (e.g., impossible, anti-war, employee)					All
R3.1 Interpret common punctuation and sentence-writing conventions (e.g., capitalized first word)	All	Unit 6	All		
R3.2 Read and understand simple sentences that contain familiar vocabulary	All		All	All	
R3.3 Read and understand simple texts on familiar topics (e.g., short narratives, basic consumer materials)			All	All	
R3.4 Read and understand moderately complex texts (e.g., general informational materials, common workplace materials)				Units 3, 4, 6, 9	All

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R3.6 Interpret simple written instructions					All
R3.8 Interpret basic sentence structure and grammar (e.g., statements, questions, negatives; adjectives modifying nouns)				All	All
R3.9 Interpret complex sentence structure and grammar (e.g., relative clauses, perfect tenses)					All
R3.10 Follow pronoun references within a text (e.g., Ms. Smith... she; This is important.)				All	
R3.12 Use supporting illustrations to interpret text		All	All		
R3.13 Use contextual clues to determine the meaning of words and phrases (e.g., Save \$10 on your next purchase.)			Units 5, 6		
R3.15 Interpret idioms and collocations from context				Units 3, 4, 6, 7	
R4.1 Read numbers	Units 1–5	Warm Up Unit	Units 3, 7		
R4.2 Read clock times	Unit 3	Warm Up Unit	Units 3, 7		
R4.3 Read dates	Unit 3	Warm Up Unit	Units 3, 7		
R4.4 Read money amounts		Unit 4	Units 4, 7		
R4.5 Read simple handwriting	Unit 6	Unit 4	Unit 7		
R4.6 Interpret simple forms (e.g., appointment sign-in sheet, class registration)	Unit 4	All, Unit 6	Units 3, 7	Unit 3	
R4.7 Interpret complex forms (e.g., rental, insurance, pay statements)					All
R4.8 Interpret information in charts and tables (e.g., bus schedules)		Unit 8	Units 7, 8		All
R4.9 Interpret maps, diagrams, and graphs	Unit 6		Units 3, 4		
R4.10 Interpret written materials using formatting clues (e.g., headings, captions, bullets, print features such as bold)				All	
R5.1 Find a word or number in an alphabetical, numeric, or other ordered listing (e.g., telephone directory, list of part numbers)				Unit 1	
R5.2 Locate information using an index or table of contents (e.g., of a book, manual, computer application help feature)				Unit 8	
R5.3 Locate information organized in groups or categories (e.g., in a department directory, catalog, on a web page)		All		Unit 4	All
R5.4 Use a picture dictionary	All	All	All		
R5.5 Use a simplified dictionary or glossary					All
R6.1 Predict the content of a text from title, pictures, type of material			All	Unit 8	

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R6.2 Scan simple text (e.g., ads, schedules, forms, paragraphs) to find specific information			All	All	All
R6.3 Scan complex or extended text (e.g., web pages, documents, narratives) to find specific information					All
R6.4 Skim simple text for general meaning				All	All
R6.5 Skim complex text for general meaning or to determine subject matter or organization					All
R6.6 Use appropriate reading strategy (e.g., skimming, scanning, predicting, inferring) to understand content of unfamiliar material or specialized information					All
R7.1 Identify the main idea of a simple paragraph					All
R7.2 Identify the main idea of a multi-paragraph text					All
R7.3 Identify supporting points or details for a statement, position or argument on a familiar topic					All
R7.4 Determine the sequence of events in a simple narrative					All
R7.6 Paraphrase information					All
L1.1 Recognize and distinguish between the various sounds of English (e.g., vowels, consonants, minimal pairs, rhymes)	All	All	All		
L1.2 Recognize words and sounds when they are modified by adjacent sounds (e.g., final “s”: walks [s] vs. plays [z]; final “-”: walked [t] vs. played [d])	All	All	All		
L1.3 Distinguish individual words in connected speech	All	All	All		
L1.4 Distinguish basic stress and intonation patterns in English words and sentences (e.g., rising intonation for yes/no questions, emphasis)	All	All	All		
L1.5 Recognize reduced forms of words and phrases (e.g., gonna, gimme; Did you/Didja, twenty/twenny)				All	All
L1.6 Recognize location of stress in multi-syllable words (e.g., My address is 312 Date Street. vs. Please address this envelope)				All	All
L1.7 Recognize moods, emotions, and attitudes conveyed by pronunciation and stress patterns (e.g., Stress and intonation can change “I don’t believe it!” from an expression of skepticism to an exclamation of surprise)				All	All

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L2.1 Comprehend simple words and phrases in basic communication in familiar contexts (e.g., basic courtesies, personal information, survival, emergency)	All	All	All		
L2.2 Recognize letters of the alphabet, letters in words, and numbers when spelled or dictated	All	All	All		
L2.3 Comprehend high frequency words, phrases, phrasal verbs and simple idioms used in a variety of everyday contexts (e.g., everyday conversations, simple descriptions, directions)	All	All	All	All	All
L2.4 Comprehend simple words, phrases, and idioms drawn from functional life skill topics (e.g., shopping, housing, health, transportation, employment)	All	All	All	All	All
L2.5 Comprehend homonyms in context (e.g., There's a hole in the bag. / Get a whole bag)				All	All
L2.6 Comprehend words changed by prefixes, suffixes, etc. (e.g., happy/unhappy; govern, government)				All	All
L2.7 Comprehend speech that contains unfamiliar vocabulary using contextual clues				All	All
L2.9 Comprehend specialized vocabulary (e.g., technical, academic)			All		
L3.1 Comprehend basic grammar and structures with present tense verbs and modals of high-frequency usage (e.g., to be, to do, to need, to have, can)	All	All	All		
L3.2 Recognize pronouns and follow pronouns across a statement (e.g., Carlos lives with his mother)	All	All	All		
L3.3 Recognize contracted forms		All	All	All	All
L3.4 Recognize imperative constructions	All	All	All	All	All
L3.5 Recognize negative constructions	All	All	All	All	All
L3.6 Distinguish between simple questions (e.g., WH- & yes/no) and statements	All	All		All	All
L3.7 Recognize noun plurals	All	All	All	All	All
L3.8 Recognize the possessive form of nouns and pronouns				All	All
L3.9 Comprehend intermediate level grammar and structures (e.g., simple past, modals, real conditional, present perfect, compound simple sentences)				All	All
L3.10 Comprehend comparative forms of adjectives (e.g., faster, fastest)				All	All

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L3.11 Recognize signal words and cohesive devices that give clues to organization				All	All
L4.1 Comprehend simple learned social exchanges	All	All	All		
L4.2 Comprehend simple conversations	All	All	All	All	All
L4.3 Comprehend simply expressed states and feelings	All	All	All	All	All
L4.4 Comprehend abbreviated forms of speech (e.g., Want some?)				All	All
L4.5 Comprehend brief non-face-to-face communication (e.g., short phone calls, personal messages)				All	All
L4.6 Comprehend extended conversations				All	All
L5.1 Comprehend short emergency warnings and commands (e.g., Stop! Wait!)	All	All	All		
L5.2 Comprehend brief messages (e.g., Your husband called. Ms. Garcia wants to see you right away)				All	All
L5.3 Comprehend brief non-face-to-face messages or announcements (e.g., The store will close in ten minutes)				All	All
L5.4 Comprehend simple single-step instructions, explanations, and directions (e.g., Turn off the lights. Put the boxes in the back)				All	All
L5.5 Comprehend multi-step instructions and directions (e.g., Turn off the lights when you leave and lock the door)				All	All
L6.1 Identify the topic, main idea, or gist of brief discourse or information				All	
L6.2 Listen for simple specific details of brief discourse (e.g., What time will the train leave?)				All	
L6.3 Make inferences from simple statements or conversation				All	
L6.4 Use non-language-based clues to guess meaning (e.g., gestures, situation, relationships, etc.)				All	
L6.5 Predict content of discourse types/genre that follow common patterns (e.g., doctor talking to patient, narratives, instructions)				All	
L6.6 Demonstrate understanding of hypothetical situations (e.g., You are a patient. What do you say to the doctor?)				All	
L6.7 Determine when clarification is necessary				All	
L6.8 Identify the main idea or topic of extended discourse				All	